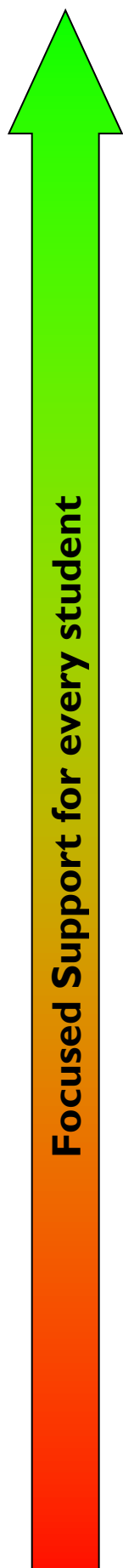


ATTENDANCE MATTERS



Attendance	Key Person monitoring your attendance	What will happen?	Likely outcome if your attendance remains the same
98-100%	Attendance Officer Parents	<u>Attendance will be rewarded</u> <ul style="list-style-type: none"> Reward Trips Attendance certificates & half-termly letter home 	Excellent Good attendance gives you the best chance for success
93 - 95%	Attendance Officer Mentor Parents SLT	<u>Awareness Letter</u> <ul style="list-style-type: none"> Student Support will send out an awareness Attendance Letter to your parents/carers We will need to see evidence (medical notes) for all absence <u>Mentor</u> <ul style="list-style-type: none"> Students will be assigned a mentor, who will meet with you and your parents/carers <u>Monitored</u> <ul style="list-style-type: none"> Attendance will be closely monitored Possible access to rewards trips if we can get you back on track 	Satisfactory This could begin to have an impact on your achievement/attainment
85 - 93%	Attendance Officer Mentor Parents SLT	<u>90%-93%</u> <ul style="list-style-type: none"> Attendance letter 2 sent home to parents/carers We will need to see evidence (medical notes) for all absence Meeting between SSO/mentor and parents/carers Attendance target set with review deadline <u>89%-88%</u> <ul style="list-style-type: none"> Attendance Letter 3 sent home to parents/carer Meeting with Jenny, mentor, parents and EWO We will need to see evidence (medical notes) for all absence New attendance target set <u>87%-85%</u> <ul style="list-style-type: none"> External action - Attendance letter 4 sent by Deputy Principal EWO will complete a home visit Meeting with Tom and Jenny We will need to see evidence (medical notes) for all absence Attendance target reviewed Regular phone calls home Weekly catch up (mentoring sessions) 	Cause for concern Poor attendance gives you less chance at success
Below 85% Persistent Absence	Attendance Officer Mentor Parents SLT	<ul style="list-style-type: none"> Weekly meeting with EWO, including mentor Penalty notice Prosecution Attendance panel Interview pupil and parent Early Help Assessment (EHA) Multi-agency plans considered Review curriculum and alternative provision 	Serious attendance concern This could seriously impact and reduce your success

