

Parent/Carer Code of Conduct

To ensure that UTC staff are supported and respected, a code of conduct for parents/carers alongside a communications charter are in place.

This code reflects practices that happens in the working environment ensuring that all members of the UTC community, including students, staff, parents/carers are aware of expectations on them and their conduct.

The UTC would sincerely appreciate that all parents/carers read and adhere to the code of conduct. Our expectations are simple, to respect one another. Any breach of this respect may result in additional action being taken.

As in the work place, if there is evidence that conduct is in breach, the Principal or Deputy Principal reserve the right, as a last resort, issue consequences on parents/carers under the Education Act 2011.

We work hard as a UTC team to ensure your child's success. We may not always get it right, however, please treat us with kindness, work with us positively and with respect.

Expectations of Parents/Carers

A commitment to encouraging organisation, respect, perseverance and positive communication. Ensuring high levels of attendance and punctuality. Engaging in UTC protocols to support your child's learning and progress. Attending parents evenings and student led conferences. Reading communications from the UTC and action if necessary. Keeping the UTC informed of any issues that may impact on your child's wellbeing, learning or behaviour.

Respect	Treating all members of the UTC community (staff, students, other parents/carers, trustees and wider partners) with courtesy, patience, and understanding. Please hold positive regard for everyone.
Positive Engagement	Working collaboratively with the UTC for the benefit of your child, actively participating in UTC activities, and seeking peaceful solutions to any concerns.
Following UTC Policies	Adhering to UTC procedures, protocol and policies.
Appropriate Communication	Using respectful language and tone in all forms of communication.

Unacceptable Conduct

The UTC has a zero-tolerance approach to the following unacceptable behaviours:

Disruptive Conduct	Actions that interfere with UTC operations, such as interrupting classes, causing disturbances on UTC grounds, or disrupting UTC events.
Offensive Language	Using inappropriate or offensive language, including swearing, cursing, or engaging in discriminatory or abusive behaviours.
Threatening Behaviours	Making threats or engaging in intimidating or aggressive behaviours towards any member of the UTC community
Bullying or Harassment	Participating in or condoning bullying or harassment of any kind, including online or via email

Consequences of Breaching the Code:

A log of incidents and breaches of the code will be logged. If behaviour escalates then there may be agency involvement.

Verbal Warning	A discussion with you regarding the incident and a reminder of the code of conduct.
Written Warning	A formal letter outlining the breach and the potential consequences of further violations.
Meeting with UTC Staff	An invitation to meet with a senior member of staff to discuss the issue.
Temporary or Permanent Ban	Exclusion from UTC grounds or events, depending on the severity of the breach.
Contacting Authorities	In cases of criminal behaviours, the UTC may involve the police or other relevant authorities.